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West Devon
Borough
Council

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Date:

Dear Councillor

WEST DEVON LICENSING SUB-COMMITTEE - WEDNESDAY, 8TH NOVEMBER, 2017

I refer to the agenda for the above meeting and attach papers in connection with the following item(s).

Agenda No Item

4. **Summary of Key Points - Application for a new premises licence at 76 West Street, Tavistock, PL19 8AJ (Pages 1 - 64)**

Members of the public may wish to note that the Council's meeting rooms are accessible by wheelchairs and have a loop induction hearing system

MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER

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If you or someone you know would like this publication in a different format, such as large print or a language other than English, please call Darryl White on 01803 861247 or by email at:
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Yours sincerely

Darryl White

Senior Specialist – Democratic Services

Encs

Agenda Item 4

Report to: **Licensing Sub-Committee**
Date: **8th November 2017**
Title: **Application for a new premises licence at 76 West Street, Tavistock, PL19 8AJ**
Portfolio Area: **Customer First**
Wards Affected: **Tavistock North**
Relevant Scrutiny Committee:

Urgent Decision: **Y** Approval and clearance obtained: **Y**

Author: **Naomi Stacey** Role: **Specialist – Licensing**
Contact: **01803 861268 / naomi.stacey@swdevon.gov.uk**

Recommendations:

That the Sub-Committee consider the application for a new Premises Licence and make determinations in respect of this application, namely to:

- i) grant the application as submitted, subject to any Mandatory Conditions required;**
- ii) modify the conditions of the licence;**
- iii) exclude any of the licensable activities to which the application relates;**
- iv) to refuse to specify a person in the licence as the premises supervisor;**
- v) reject the application,**

in line with the licensing objectives contained within the Licensing Act 2003.

1. Executive summary

- 1.1 The purpose of the Licensing Sub-Committee meeting is to determine an application for a new Premises Licence at **Bronsons, 76 (part of) West Street, Tavistock, PL19 8AJ** in accordance with Section 18 of the Licensing Act 2003.
- 1.2 The Licensing Authority received an application for a new Premises Licence for the above on 21st September 2017. The premises is currently a furniture shop. The intention is for half of the ground floor to be converted into a café/bar, while the rest of the property remains as a furniture shop. There will be a wall erected to separate the two areas and a separate entrance door for access to the licensed area. A copy of the application and plan is attached at **Appendix A**.
- 1.3 The application is for:
- Live music (indoors)
 - Monday to Thursday 08:00 – 23:30;
 - Friday and Saturday 08:00 – 00:30;
 - Sunday 08:00 – 23:00;
 - Bank Holiday Sundays 08:00 – 00:30;
 - Christmas Eve and New Year's Eve 08:00 – 01:30.
 - Recorded music (indoors)
 - Monday to Saturday 08:00 – 23:30;
 - Friday and Saturday 08:00 – 00:30;
 - Sunday 08:00 – 23:00;
 - Bank Holiday Sundays 08:00 – 00:30;
 - Christmas Eve and New Year's Eve 08:00 – 01:30.
 - Late night refreshment (indoors)
 - Friday and Saturday 23:00 – 00:30;
 - Bank Holiday Sundays 23:00 – 00:30;
 - Christmas Eve & New Year's Eve 23:00 – 01:30.
 - Supply of alcohol for consumption on the premises
 - Monday to Thursday 11:00 – 23:00;
 - Friday and Saturday 11:00 – 00:00;
 - Sunday 11:00 – 22:30.
 - Bank Holiday Sunday 11:00 – 00:00;
 - Christmas Eve & New Year's Eve 11:00 – 01:00.
 - Hours premises are open to the public
 - Monday to Thursday 08:00 – 23:30;
 - Friday and Saturday 08:00 – 00:30;
 - Sunday 08:00 – 23:00
 - Bank Holiday Sundays 08:00 – 00:30
 - Christmas Eve & New Year's Eve 08:00 – 01:30.
- 1.4 During the consultation period, in liaison with the Police, the applicant has agreed to reduce the opening hours and the hours for licensable activities. Details of the changes agreed between the applicant and the Police can be found at **Appendix B**. The changes to the hours will mean that the premises will not stay open past midnight on Friday and Saturday, and closing time on Christmas

Eve and New Year's Eve has been amended to 01:00. The hours for the sale of alcohol have been reduced on all days so that the last sale is 30 minutes before closing time. The Police have confirmed that they are satisfied that these changes, in addition to the conditions proposed on the application, will address their concerns in relation to the prevention of crime and disorder.

2. Background

- 2.1 The premises is located in the town centre of Tavistock, in an area containing both businesses and residential properties. A plan showing the location of the premises and photographs of the area can be found at **Appendix D**.
- 2.2 Nine relevant representations were received during the consultation period, four of which are in objection to the application and five of which are in support, copies of the representations are attached at **Appendix C**. Objections were received from persons living in close proximity to the premises and also from Environmental Health.
- 2.3 All of the representations in objection to the application relate to the 'Prevention of Public Nuisance' licensing objective with concerns raised about potential noise nuisance from music and from customers coming and going, leading to disruption for local residents. Also included are concerns about vibration from music which may pass to adjoining premises and the potential problems this may cause.
- 2.4 Environmental Health have raised concerns that due to listed building restrictions on the property, it may not be possible to adequately install the acoustic insulation required to prevent a public nuisance.
- 2.5 The Live Music Act 2012 and subsequent amendments, allow the provision of live and recorded amplified music at any premises licensed for the sale of alcohol for consumption on the premises between the hours of 08:00 and 23:00. There is no way to restrict these activities through the premises licence during these hours other than through the review process once a licence has been granted. Music played in the background (at a level where a conversation can be easily held) is never licensable.
- 2.6 Other concerns raised in the objections relate to the 'Prevention of Crime and Disorder' licensing objective. There is the perception that the use of the premises for licensable activities will lead to increased anti-social behaviour and crime in the area.
- 2.7 All of those who have made a representation in objection to the application have been made aware of the amendments to the hours agreed between the applicant and the Police. At the time of writing this report, none of the objectors were satisfied that these changes

addressed their concerns and were therefore unwilling to withdraw their objections.

- 2.8 If a premises licence were to be granted at this location, the applicant is aware that planning permission would be required before these activities may take place. A planning application for the premises has been received by West Devon Borough Council and is in the process of being determined.
- 2.9 As relevant representations in respect of this application have been received, which have not been withdrawn and mediation has not been possible, the Licensing Sub-Committee acting on behalf of the Licensing Authority must make a determination on this application. When coming to a decision, the Licensing Sub-Committee must give consideration to the Council's Statement of Licensing Policy (the Policy) and Home Office guidance issued under Section 182 Licensing Act 2003 (revised April 2017).
- 2.10 Section 3.1 of the Policy states: The Licensing Authority has a duty under the Act to carry out its licensing functions with a view to promoting the four licensing objectives. (These objectives are the only matters to be taken into account in determining the application and any conditions attached must be appropriate to achieve the licensing objectives).
- 2.11 The four licensing objectives are:
- The prevention of crime and disorder
 - Public safety
 - The prevention of public nuisance
 - The protection of children from harm
- 2.12 Section 3.2 of the Policy states: A licence (or club premises certificate) will only be granted where the Licensing Authority is satisfied that these objectives have been met.
- 2.13 Section 4.1 of the Policy sets out additional legislation, strategies, policies and guidance to which the Licensing Authority will have regard.
- 2.14 The Guidance issued under Section 182 of the Licensing Act 2003 which was revised and re-published in April 2017 state: The Licensing Authority may not impose conditions unless its discretion has been engaged following receipt of relevant representations and it is satisfied as a result of a hearing (unless all parties agree a hearing is not necessary) that it is appropriate to impose conditions to promote one or more of the four licensing objectives (paragraph 10.8 of the guidance).
- 2.15 The following responsible authorities are statutory consultees under the Licensing Act 2003:
- Devon and Cornwall Police
 - Devon and Somerset Fire and Rescue Service

- Devon Safeguarding Children's Board
- Devon County Council Trading Standards
- Devon Drug and Alcohol Action Team, NHS Devon
- West Devon Borough Council Planning Department
- West Devon Borough Council Environmental Health (Health & Safety)
- West Devon Borough Council Environmental Health (Pollution Control)

2.16 Out of the above responsible authorities, representations were received from the Police and amendments have been agreed with the applicant. Representations were also received from Environmental Health.

2.17 In addition to the above responsible authorities, any person may make a representation in relation to a premises licence application.

3. Outcomes/outputs

3.1 When determining an application for a premises licence, particularly when considering appropriate conditions and operating hours, the following sections of the Statement of Licensing Policy (the policy) and Section 182 Guidance (the guidance) are especially relevant:

3.2 Where applications have given rise to representations, any appropriate conditions should normally focus on the most sensitive periods. In certain circumstances, conditions relating to noise immediately surrounding the premises may also prove appropriate to address any disturbance anticipated as customers enter and leave (paragraph 2.19 of the guidance).

3.3 Section 6.1 & 6.2 of the policy states: The Licensing Authority will deal with the issue of licensing hours on the individual merits of each application. When the Authority's discretion is engaged, consideration will be given to the individual merits of an application but the presumption will be to grant the hours requested unless there are objections to those hours raised by Responsible Authorities or other persons on the basis of the licensing objectives. However, when dealing with licensing hours beyond midnight it is more likely that relevant representations will be made unless there are higher standards of control within operating schedules to promote the licensing objectives, especially for premises which are situated near residential areas or in areas where anti-social disorder takes place.

3.4 Section 6.4 of the policy states: The terminal hours will normally be approved where the Applicant can show that the proposal would not adversely affect the licensing objectives unless, after hearing relevant representation the Licensing Authority believe it necessary, proportionate and reasonable to restrict the hours required. The Licensing Authority may set an earlier terminal hour where it

considers this is appropriate to the nature of the activities and the amenity of the area.

- 3.5 Paragraph 10.14 of Guidance issued under Section 182 of the Licensing Act 2003 states: where there are objections to an application to extend the hours during which licensable activities are to be carried on and the licensing authority determines that this would undermine the licensing objectives, it may reject the application or grant it with appropriate conditions and/or different hours from those requested.
- 3.6 Paragraph 10.15 of the Guidance then continues: Shops, stores and supermarkets should normally be free to provide sales of alcohol for consumption off the premises at any times when the retail outlet is open for shopping unless there are good reasons, based on the licensing objectives, for restricting those hours. Section 6.8 of the Policy gives the following as reasons for a restriction: This could be if an individual shop is known to be a focus of disorder and disturbance and relevant representations have been received. Another such reason may be a particularly early opening time, where there are reasons to believe that the availability of alcohol at that hour could impact adversely on the licensing objectives.
- 3.7 Section 10.1 of the Policy states: The Licensing Authority recognises the great variety of premises for which licences may be sought. These will include theatres, cinemas, restaurants, pubs, nightclubs, cafes, takeaways, community halls and schools. Access by children to all types of premises will not be limited unless it is considered necessary to do so in order to protect them from harm.
- 3.8 Section 10.2 of the Policy states: When deciding whether or not to limit access to children the Licensing Authority will judge each application on its own individual merits. Examples which may give rise to concern and warrant restrictions in the operating schedule include premises: -
- ❑ where entertainment of an adult or sexual nature is provided
 - ❑ where there is a strong element of gambling taking place
 - ❑ with a known association with drug taking or dealing
 - ❑ where there have been convictions of the current management for serving alcohol to minors
 - ❑ with a reputation for allowing underage drinking
 - ❑ where the supply of alcohol for consumption on the premises is exclusive or primary purpose of the services provided at the premises.
- 3.9 The desired outcome is a determination of the application with reasons provided which relate to the four licensing objectives and when conditions are imposed, that these are appropriate to address the licensing objectives.

4. Options available and consideration of risk

- 4.1 The Licensing Authority may decide to impose additional conditions to address the four licensing objectives, or to amend or remove requested licensable activities. When coming to their decision the Licensing Sub-Committee must give consideration to the Section 182 Guidance and the Statement of Licensing Policy. Reasons must be given which relate to the licensing objectives for any decision made.
- 4.2 The Sub-Committee will need to consider the hours of operation proposed, the effectiveness of the operating schedule proposed by the applicant, the representations received, the location of the premises in relation to residential properties, the history of the management of the premises (if applicable), the evidence provided of any problems in the past, the likely impact of any extension of hours and activities, public transport, taxi availability, the right the applicant has to operate a business and balancing the rights of residents to the quiet enjoyment and privacy of family life. West Devon relies on tourism, with holidaymakers both from this country and international visitors who are, in the main, families with young children and retired people – the very segment of society who would perhaps be deterred by anti-social behaviour. These, and any other relevant issues, may be explored at the hearing in so far as it reflects the four licensing objectives.
- 4.3 A decision made by the Licensing Sub-Committee may be appealed by the applicant or any person who has made relevant representations. The right of appeal is to the Magistrates' Court by virtue of Section 181 and Schedule 5 of the Licensing Act 2003. The Magistrates' Court may dismiss the appeal, or substitute its own decision, or send back the case to the Licensing Authority with directions as to how the case is to be dealt with. The Magistrates' Court may make any costs order it thinks fit.
- 4.4 The Licensing Act 2003 contains a provision which enables a responsible authority or any other person to apply to this Licensing Authority for a review of the premises licence once granted. A hearing follows which enables the Sub-Committee to use the normal powers available, but also to suspend the licence for a period of up to three months or to withdraw it.

5. Proposed Way Forward

- 5.1 That the Sub-Committee consider the application for a new Premises Licence and make a determination in respect of this application, namely to:
- i) grant the application as submitted, subject to any Mandatory Conditions required;
 - ii) modify the conditions of the licence;

- iii) exclude any of the licensable activities to which the application relates;
- iv) to refuse to specify a person in the licence as the premises supervisor;
- v) reject the application,

in line with the licensing objectives (Section 4) contained within the Licensing Act 2003.

6. Implications

Implications	Relevant to proposals Y/N	Details and proposed measures to address
Legal/Governance	Y	<p>The Licensing Act 2003 gives Licensing Authorities the responsibility for determining applications submitted under this provision. This is a statutory obligation.</p> <p>As there have been relevant representations in respect of this application which have not been resolved, this hearing must be held. Relevant representations are about the likely effect of the grant of the application on the promotion of the licensing objectives, by responsible authorities or any other person. The Licensing Sub-Committee must disregard any information or evidence not relevant to the licensing objectives.</p> <p>The Licensing Sub-Committee must consider this application in accordance with Section 4 of the Licensing Act 2003, which requires that licensing functions must be carried out with a view to promoting the four licensing objectives. The Licensing Authority must also have regard to its own licensing policy and the Secretary of State's guidance, but may depart from both if it has good reason to do so. Those reasons should be stated.</p> <p>The Act requires (Section 18) that in dealing with a new premises licence application, the committee takes any of the following steps which are appropriate for the promotion of the licensing objectives:</p> <p>(a) to grant the licence subject to:-</p> <ul style="list-style-type: none"> i) the conditions mentioned in section 18 (2)(a) [ie as applied for] modified to such as extent as the authority considers necessary for the promotion of the licensing objectives, and ii) any conditions which must under section 19, 20 or 21 be included in the licence; <p>(b) to exclude from the scope of the licence any of</p>

		<p>the licensable activities to which the application relates;</p> <p>(c) to reject the application</p> <p>The Sub-Committee must give its reasons for its decision to take any of these steps. Similarly, if the application is rejected, the Sub-Committee must give its reasons.</p> <p>The applicant or any person who has made relevant representations has the right to appeal a decision made by the Licensing Sub-Committee to the Magistrates' Court by virtue of Section 181 and Schedule 5 of Licensing Act 2003.</p> <p>On appeal, the Magistrates' Court may:</p> <ul style="list-style-type: none"> a) dismiss the appeal; b) substitute for the decision appeal against another decision which could have been made by the Licensing authority; c) remit the case to the Licensing Authority to dispose of it in accordance with the direction of the court.
Financial	N	<p>There are no direct financial implications to the Council from this Report. However, should a decision be challenged this could result in the Council facing an appeal to the Magistrates Court with the risk of costs being awarded against the Council.</p>
Risk	Y	<p>The Licensing Authority must follow strict legislation in accordance with the Licensing Act 2003 and adhere to the statutory instruments contained with the Act.</p> <p>All decisions must be taken in consideration of the four licensing objectives (section 2.3). These objectives are in place to give protection to the public from the potential negative impacts caused by licensed premises.</p> <p>Decisions may be appealed (see financial and legal/governance sections above).</p>
Comprehensive Impact Assessment Implications		
Equality and Diversity		<p>Compliance with the Human Rights Act 1998 – Article 6: right to a fair trial.</p>
Safeguarding		<p>All decisions must take into consideration the 'protection of children from harm' licensing objective.</p>
Community Safety, Crime		<p>Section 17 Crime and Disorder Act 1998 applies. Decisions made must relate to the four licensing</p>

and Disorder		objectives as detailed in section 2.3 of this report.
Health, Safety and Wellbeing		All decisions must take into consideration the four licensing objectives, including 'public safety' and 'protection of children from harm'.
Other implications		

Supporting Information

Appendices:

Appendix A – premises licence application and plan

Appendix B – amendments agreed between the Police and the Applicant

Appendix C – representations

Appendix D – location map and photographs

Background Papers:

[under provisions of the Local Government Act 1972]

The Licensing Act 2003

Guidance issued under Section 182 of the Licensing Act 2003

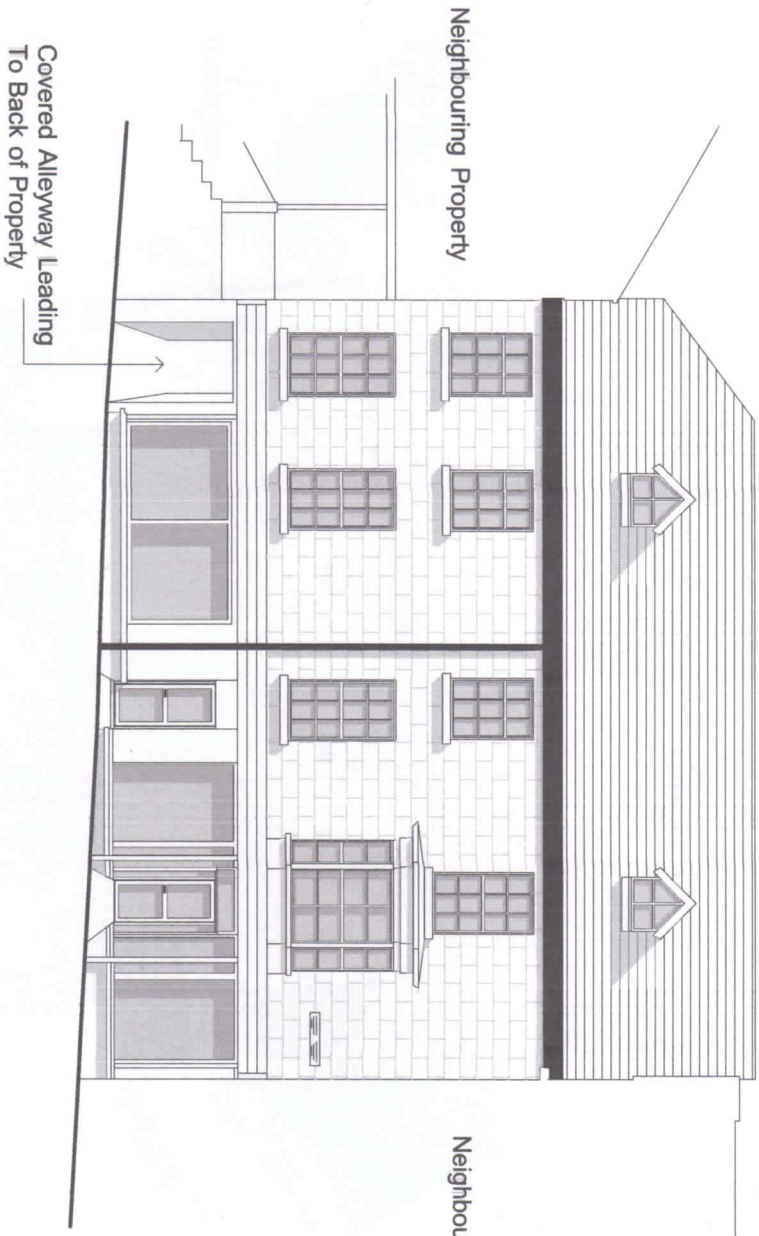
West Devon Borough Council's Statement of Licensing Policy

Responses to Notices of Hearing

Agreement from Applicant to Police amendments

Consent to be DPS form



Process checklist	Completed
Portfolio Holder briefed	Yes/No
SLT Rep briefed	Yes/No
Relevant Exec Director sign off (draft)	Yes/No
Data protection issues considered	Yes/No
If exempt information, public (part 1) report also drafted. (Committee/Scrutiny)	Yes/No



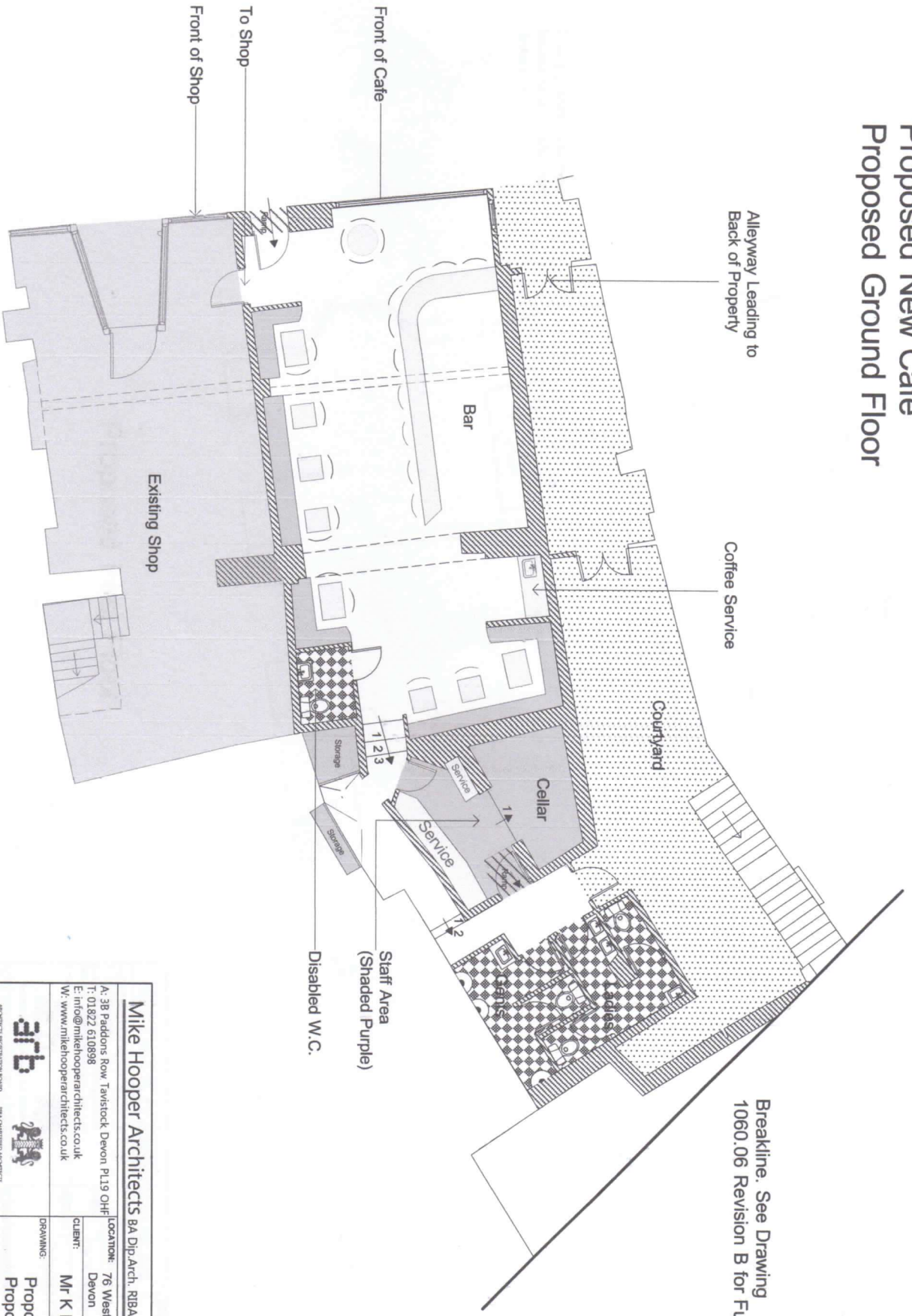
South East Elevation





North East Elevation
(Corner Of Alleyway Shown)

Mike Hooper Architects BA Dip Arch. RIBA <small>ARCHITECTS REGISTERED NUMBER: 0864 0046800 ARCHITECTS</small>		<small>DATE:</small> August 2017
<small>A:</small> 38 Paddons Row Tavistock Devon PL19 0HF <small>T:</small> 01822 610898 <small>E:</small> info@mikehooperarchitects.co.uk <small>W:</small> www.mikehooperarchitects.co.uk		<small>LOCATION:</small> 76 West Street, Tavistock, Devon
 		<small>CLIENT:</small> Mr K Bryant
<small>DRAWING:</small> Proposed Cafe Proposed Elevation		<small>DRAWING NUMBER:</small> 1060.14 <small>REVISION:</small> - <small>SCALE:</small> 1:100
<small>© This drawing is copyright. All figured dimensions are to be checked on site by the contractor. Do not scale from any drawing. Any discrepancies are to be reported to the architect.</small>		

Proposed New Cafe Proposed Ground Floor



Breakline: See Drawing
1060.06 Revision B for Full View

Mike Hooper Architects BA Dip Arch. RIBA		DATE:	August 2017
A: 38 Paddons Row Tavistock Devon PL19 0HF T: 01822 610898 E: info@mikehooperarchitects.co.uk W: www.mikehooperarchitects.co.uk		LOCATION:	76 West Street, Tavistock, Devon
 		CLIENT:	Mr K Bryant
<small>ARCHITECTS REGISTERED BOARD</small>		DRAWING:	Proposed New Cafe Proposed Ground Floor
<small>© This drawing is copyright all figured dimensions are to be checked on site by the contractor. Do not scale from any drawing. Any discrepancies are to be reported to the architect.</small>		DRAWING NUMBER:	1060.13
		REVISION:	-
		SCALE:	1:100



* required information

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference This is the unique reference for this application generated by the system.

Your reference You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

- Yes No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

* Family name

* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

- Applying as a business or organisation, including as a sole trader
- Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Continued from previous page...

Your Address

Address official correspondence should be sent to.

* Building number or name	76
* Street	West Street
District	
* City or town	Tavistock
County or administrative area	Devon
* Postcode	PL19 8AJ
* Country	United Kingdom

Section 2 of 21

PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

- Address OS map reference Description

Postal Address Of Premises

Building number or name	76 (Part of)
Street	West Street
District	
City or town	Tavistock
County or administrative area	Devon
Postcode	PL19 8AJ
Country	United Kingdom

Further Details

Telephone number	
Non-domestic rateable value of premises (£)	37,000

Section 3 of 21**APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

Section 4 of 21**INDIVIDUAL APPLICANT DETAILS****Applicant Name**

Is the name the same as (or similar to) the details given in section one?

- Yes No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

First name

Family name

Is the applicant 18 years of age or older?

- Yes No

Continued from previous page...

Current Residential Address

Is the address the same as (or similar to) the address given in section one?

Yes No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Building number or name	<input type="text" value="76"/>
Street	<input type="text" value="West Street"/>
District	<input type="text"/>
City or town	<input type="text" value="Tavistock"/>
County or administrative area	<input type="text" value="Devon"/>
Postcode	<input type="text" value="PL19 8AJ"/>
Country	<input type="text" value="United Kingdom"/>

Applicant Contact Details

Are the contact details the same as (or similar to) those given in section one?

Yes No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

E-mail	<input type="text" value="REDACTED"/>
Telephone number	<input type="text" value="REDACTED"/>
Other telephone number	<input type="text" value="REDACTED"/>
* Date of birth	<input type="text" value="REDACTED"/> / <input type="text" value="REDACTED"/> / <input type="text" value="REDACTED"/> dd mm yyyy
* Nationality	<input type="text" value="REDACTED"/>

[Documents that demonstrate entitlement to work in the UK](#)

Section 5 of 21

OPERATING SCHEDULE

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

No off-supplies of alcohol will be provided.

Continued from previous page...

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Section 6 of 21

PROVISION OF PLAYS

See guidance on regulated entertainment

Will you be providing plays?

Yes

No

Section 7 of 21

PROVISION OF FILMS

See guidance on regulated entertainment

Will you be providing films?

Yes

No

Section 8 of 21

PROVISION OF INDOOR SPORTING EVENTS

See guidance on regulated entertainment

Will you be providing indoor sporting events?

Yes

No

Section 9 of 21

PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

See guidance on regulated entertainment

Will you be providing boxing or wrestling entertainments?

Yes

No

Section 10 of 21

PROVISION OF LIVE MUSIC

See guidance on regulated entertainment

Will you be providing live music?

Yes

No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the performance of live music take place indoors or outdoors or both?

Indoors

Outdoors

Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Music will be indoors, amplified but will not create a public nuisance. Premises will be sound proofed.

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

Continued from previous page...

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Bank Holiday Sundays 08:00 - 00:30
Christmas Eve & New Years Eve 08:00 - 01:30

Section 11 of 21

PROVISION OF RECORDED MUSIC

See guidance on regulated entertainment

Will you be providing recorded music?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

Indoors Outdoors Both

Where taking place in a building or other
structure tick as appropriate. Indoors may
include a tent.

Continued from previous page...

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Music will be indoors, amplified but will not cause a nuisance. Premises will be soundproofed

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Bank Holiday Sundays 08:00 - 00:30
Christmas Eve & New Years Eve 08:00 - 01:30

Section 12 of 21

PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

Yes No

Section 13 of 21

PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

Yes No

Section 14 of 21

LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the provision of late night refreshment take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Bank Holiday Sundays 23:00 - 00:30
Christmas Eve & New Years Eve 23:00 - 01:30

Section 15 of 21

SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Continued from previous page...

Will the sale of alcohol be for consumption:

On the premises Off the premises Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Activities will take place on the premises, notices will indicate no alcoholic beverages to taken off the premises.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Bank Holiday Sundays 11:00 - 00:00
Christmas Eve & New Years Eve 11:00 - 01:00

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Family name

Date of birth / /

Enter the contact's address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number (if known)

Continued from previous page...

Issuing licensing authority
(if known)

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

Section 16 of 21

ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

No adult entertainment.

Section 17 of 21

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

Continued from previous page...

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Bank Holiday Sundays 08:00 - 00:30
Christmas Eve & New Years Eve 08:00 - 01:30

Section 18 of 21

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

To promote all four licensing objectives we will keep: strong management controls and effective training of all staff so that they are aware of the premises license and the requirements to meet the four licensing objective with particular attention to: a. no selling of alcohol to underage people. b. no drunk or disorderly behavior on the premises area. c. vigilance in preventing the use and sale of illegal drugs on the premises. d. no violent or anti-social behavior. e. protect children from harm. Operating schedule providing the hours of operation and licensable activities during those hours. Designated premises supervisor confirmed and obligated to be in day-to-day management of the premises and to provide good training for staff to promote & comply with the four Licensing Objectives. DPS to train staff on Licensing Act & promote "Challenge 25", make or authorize each sale of alcohol. CCTV system installed with recording available. As a licensed premises, we know that it is necessary to carry out our functions and operate our business with the purpose of promoting the Licensing Objectives. We promise to support these objectives through our operating schedule and other measure (including staff training and qualifications, policies and strategic partnerships with other agencies).

b) The prevention of crime and disorder

Continued from previous page...

All staff will be fully trained to perform their role. They will also be trained in the contents of the premises license including times of operation, licensable activities and all conditions.

The training will be recorded in documentary form that will be available for inspection on at the time of a request by a member of any relevant authority. The records will be retained for at least 12 months. All staff shall be trained in the requirements of the Challenge 25 policy the identification & recognition of drunks and the correct procedure to be followed when refusing service.

An incident book shall be maintained to record any activity of a violent, criminal or anti-social nature. The record will contain the time and date, the nature of the incident, the people involved, the action taken and details of the person responsible for the management of the premises at the time of the incident. The incident book will be available for inspection at the time of request by a member of any relevant authority. The records will be retained for at least 12 months.

All staff shall be suitably trained in the operating procedures for refusing service to any person who is drunk or is under age or appears to be under age.

There will be no admissions or readmissions to the premises on Friday or Saturday after 23:30 hrs

Customers exiting to smoke directly outside the premises will be monitored to ensure no disturbance is caused.

Glassware and bottles

The collection of glasses and bottles will be undertaken at regular intervals to ensure there is no buildup of empty receptacles in and around the premises

Prominent, clear notices shall be displayed at all exit points to advise customers that no drinks may be removed from the premises.

CCTV

The Premises Licence Holder will ensure that a CCTV system which is fully compliant with the guidance contained in the Information Commissioner's Office (ICO) guidance document regarding installation of CCTV.

The CCTV will cover internal areas of the premises to which the public have access

Images will be retained for a minimum of 31 days

The system will be capable of downloading images to a recognizable viewable format.

The CCTV system will be capable of obtaining clear facial recognition images and a clear head and shoulders image of every person entering or leaving the premises.

The system will comply with the Data Protection Act 1998 and all signs as required will be clearly displayed. The system will be maintained and fully operational throughout the hours that the premises are open for any licensable activity.

The CCTV system must be registered with the Office of the Information Commissioner (ICO)

www.informationcommissioner.gov.uk

Substance misuse

The Premises License holder will provide a written drugs policy detailing the actions to be undertaken to minimize the opportunity to use or supply illegal substances within the premises.

The drugs policy will be part of the operating schedule and be the subject of training for all members of staff.

Customers will not be sought by means of personal solicitation outside or in the vicinity of the premises.

There will be no admissions or readmissions to the premises on Friday or Saturday after 00:00 hrs, Christmas Eve & New Years Eve after 01:00

Customers exiting to smoke directly outside the premises will be monitored to ensure no disturbance is caused.

c) Public safety

Internal and external lighting fixed to promote the public safety objective. Well trained staff adherence to environmental health requirements. Training and implementation of underage ID checks. A log book or recording system shall be kept upon the premises in which shall be entered particulars of inspections made; those required to be made by statute, and information compiled to comply with any public safety condition attached to the premises licence that requires the recording of such information. The log book shall be kept available for inspection when required by persons authorised by the Licensing Act 2003 or associated legislation. All parts of the premises and all fittings and apparatus therein, door fastenings and notices, lighting, heating, electrical, air condition, sanitary accommodation and other installations, will be maintained at all times in good order and in a safe condition.

Continued from previous page...

d) The prevention of public nuisance

Noise reduction measures to address the public nuisance objective. Prominent, clear and legible notices will be displayed at the exit requesting the public to respect the needs of nearby residents and to leave the premises and the area quietly. Deliveries of goods necessary for the operation of the business will be carried out at such a time or in such a manner as to prevent nuisance and disturbance to nearby residents. The Licensee will ensure that staff who arrive early morning or depart late at night (ex. for unpacking, pricing newly delivered goods) when the business has ceased trading conduct themselves in such a manner to avoid causing disturbance to nearby residents. Customers will be asked not to stand around loudly talking in the street outside the premises. Customers will not be admitted to premises above opening hours. The movement of bins and rubbish outside the premises will be kept to a minimum after 11.00pm. This will help to reduce the levels of noise produced by the premises. Any lighting on or outside the premises will be positioned and screened in such a way so as to not cause a disturbance to nearby residents.

Prominent, clear and legible notices shall be displayed at all exits requesting that patrons respect the needs of local residents and to leave the premises and the area quietly.

All food will be consumed on the premises.

e) The protection of children from harm

Proof of age scheme

A notice shall be displayed at each bar advising users that they may be required to prove their age before purchasing alcohol.

If a young person, who appears to be 25 years or under asks for alcohol, they will be required to prove their age before they are served, unless the staff are certain (from personal knowledge or because they have seen proof of age on a previous occasion) that the person is 18 years or over.

The forms of proof of age that will be accepted are; a passport, a photo driving licence, or a proof-of-age card that has the PASS accreditation hologram. Photocopies will not be accepted.

All staff will be trained in this policy and reminded about it frequently. All training shall be recorded in documentary form that will be available for inspection at the request at all reasonable times by an authorised officer from a relevant responsible authority. The records will be retained for at least 12months.

Section 19 of 21

NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this by providing with this application copies or scanned copies of the following documents (which do not need to be certified).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **full** birth or adoption certificate issued in the UK which includes the name(s) of at least one of the holder's parents or adoptive parents, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.

Continued from previous page...

- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 17(3) or 18A (2) of the Immigration (European Economic Area) Regulations 2006, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Section 20 of 21

NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 21 of 21

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

315.00

ATTACHMENTS

AUTHORITY POSTAL ADDRESS

Continued from previous page...

Address

Building number or name	<input type="text"/>
Street	<input type="text"/>
District	<input type="text"/>
City or town	<input type="text"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text"/>
Country	<input type="text" value="United Kingdom"/>

DECLARATION

I/We understand that it is an offence, under section 158 of the Licensing Act 2003, to make a false statement in or in connection with this application. Those who make a false statement may be liable on summary conviction to a fine of any amount.

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).

The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)

The information provided will be held securely by this Council in accordance with current Data Protection legislation. We must protect the public funds that we handle, so we may use the information provided to prevent and detect fraud. We may also share this information with other organisations that handle public funds. Information provided may also be used to check the accuracy of records held elsewhere in the council. See www.westdevon.gov.uk for further information.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name	<input type="text"/>
* Capacity	<input type="text"/>
Date (dd/mm/yyyy)	<input type="text"/>

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/west-devon/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

Continued from previous page...

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

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Bronsons, 76 West Street, Tavistock, PL19 8AJ
Amendments to Premises Licence Application

These are the amendments to the hours as agreed between the Applicant and the Police.

Licensable activities and hours:

- Live music (indoors)
 - Friday and Saturday 08:00 – 23:30;
 - Bank Holiday Sundays 08:00 – 23:30;
 - Christmas Eve and New Year's Eve 08:00 – 00:30.

- Recorded music (indoors)
 - Monday to Thursday 08:00 – 23:30;
 - Friday and Saturday 08:00 – 00:00;
 - Sunday 08:00 – 23:00;
 - Bank Holiday Sundays 08:00 – 00:00;
 - Christmas Eve and New Year's Eve 08:00 – 01:00.

- Late night refreshment (indoors)
 - Friday and Saturday 23:00 – 00:00;
 - Bank Holiday Sundays 23:00 – 00:00;
 - Christmas Eve & New Year's Eve 23:00 – 01:00.

- Supply of alcohol for consumption on the premises
 - Monday to Thursday 11:00 – 23:00;
 - Friday and Saturday 11:00 – 23:30;
 - Sunday 11:00 – 22:30.
 - Bank Holiday Sunday 11:00 – 23:30;
 - Christmas Eve & New Year's Eve 11:00 – 00:30.

- Hours premises are open to the public
 - Monday to Thursday 08:00 – 23:30;
 - Friday and Saturday 08:00 – 00:00;
 - Sunday 08:00 – 23:00
 - Bank Holiday Sundays 08:00 – 00:00
 - Christmas Eve & New Year's Eve 08:00 – 01:00.

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①

Naomi Stacey

From: James Kershaw
Sent: 17 October 2017 14:25
To: Naomi Stacey
Subject: Bronson's Premises Licence Application

Dear Licensing,

Having spoken to Graham Lawrence about this site, I am aware that the property is a listed building therefore I am concerned about noise breakout from recorded music, as it is a listed there is no guarantee that the premises can be adequately retro-fitted to enable adequate acoustic insulation. In my view until this is sorted and bearing in mind the live music act issues the granting of a premises licence may interfere with the prevention of a public nuisance licensing objective. Therefore please take this email as Environmental Health's objection to the premises licence application.

James Kershaw | Senior Specialist
South Hams District Council | West Devon Borough Council
Email: james.kershaw@swdevon.gov.uk
Tel: 01803 861287



South Hams
District Council



West Devon
Borough Council *Working together*



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LICENSING REPRESENTATION FORM

Section 1: Licence Application Details

I wish to **object** to the following application I wish to **support** the following application

NAME OF APPLICANT (if known):

Mrs Leo Beaton

PREMISES NAME AND ADDRESS:

Beaton's 76 West St Tavistock

POSTCODE: PL19 8AJ

Section 2: Your Details

[If you are acting as a representative, please go to Section 3]

TITLE Mr Mrs Miss Ms Other (please state) _____

SURNAME Palmer FORENAMES Philip John

ADDRESS 4 Garden Mews, Garden Lane

Tavistock

POST CODE PL19 8FG

[You must provide your full residential address (or business address if your objection relates to the impact of the licence upon your business premises)]

SECTION 3: Representative Details

[If you represent residents or businesses, please complete the details below]

NAME OF REPRESENTATIVE/ORGANISATION

ADDRESS OF REPRESENTATIVE/ORGANISATION

POST CODE

I AM (tick as appropriate):

- Representative of residents association Representative of trade/business association
 Ward Councillor Other (please specify)
 MP

Section 4: Reason(s) for Representation

Under the Licensing Act 2003, for a representation to be relevant it must set out the likely effect of granting the application on the promotion of the four licensing objectives. Any representations that are considered to be frivolous or vexatious will not be accepted.

It is important that you set out any personal experiences as these will be considered as relevant.

Please fill in the reason(s) for your representation in the space provided below under each of the Licensing Objectives (where relevant). You need to give as much detail as possible so that the Licensing Authority can assess the relevance of your representation. Please attach any supporting documents/further pages as necessary, numbering all additional pages. Try to be as specific as possible and give examples, where possible.

Licensing Objective	Reason for Representation
Prevention of Crime & Disorder	INCREASED LEVELS OF ASB AND OTHER UNDESIRABLE BEHAVIOUR, PARTICULARLY LATE AT NIGHT, BY CUSTOMERS.
Prevention of Public Nuisance	DISRUPTION TO RESIDENTS THROUGH INCREASED NOISE FROM THE PREMISE AND FROM PATRONS ENTERING AND LEAVING. DISRUPTION LATE AT NIGHT FROM EXCESSIVE NOISE.

<p>Protection of Children from Harm</p>	
<p>Public Safety</p>	<p>LOADERS OVER ENTRANCE BEING SO CLOSE TO A BUSY ROAD JUNCTION.</p>

I PAUL PALMER hereby declare that all information I have submitted is true and correct

SIGNED:  DATED: 28/9/17

Please send the completed form to the local authority area in which the premises concerned is situated:

Licensing Department
West Devon Borough Council
Kilworthy Park
Tavistock
Devon
PL19 0BZ

Tel: 01822 813 600
Fax: 01822 813 600
Email: licensing@westdevon.gov.uk

Licensing Department
South Hams District Council
Follaton House
Plymouth Road
Totnes
Devon
TQ9 5NE

Tel: 01803 861 234
Fax: 01803 861 294
Email: licensing@southhams.gov.uk

IMPORTANT NOTE: This form must be returned within the statutory period which is generally either 10 working days or 28 consecutive days from the date the Public Notice was displayed on the premises. Please contact your relevant Licensing Team for confirmation of this date.

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Naomi Stacey

From: David Paterson <[REDACTED]>
Sent: 04 October 2017 12:49
To: SW-Licensing; David Oddie
Subject: Development at 76 West Street

We are seriously concerned with the concept of a recorded and live music venue at this location, we own Flat 3, 77 West Street and both our kitchen, lounge and master bedroom all share a wall with the proposed development. We are not confident that the structure and makeup of these historic buildings would maintain and allow for the standard of privacy and noise levels to which we are accustomed. Although Weatherspoons was a synthetic development we still experience noise from the outside areas especially during the summer but this has been such at a tolerable level commensurate with a well run hotel/bar. The proposed development at No 76 has no separation and is thus imposing by its very nature a very noisy neighbour upon us, not only in terms of crowd noise and actual volume but also vibration which can be physically destructive as well as socially unacceptable.

We await your response.

Thank you for allowing us to voice our concerns.

Your sincerely

Dave & Sue Paterson

Sent from my iPhone

4

Naomi Stacey

From: joanna potter <[REDACTED]>
Sent: 18 October 2017 21:25
To: Naomi Stacey; SW-Licensing
Cc: Brian Cooper; Cllr Jeffrey Moody; Cllr John Sheldon; Cllr Neil Jory; [REDACTED]
Subject: Bronson's - 76 West Street, Tavistock.
Attachments: archive (4).zip

Please could this be logged as my formal representation regarding Bronson's Licensing Application:

Further to the application, I feel it is only reasonable that the main door in and out of the premises would need to remain on a closer to prevent noise leakage - can this be a licensing condition? Mr Fogg's 8c West Street, was subject to considerable sound insulation to the glazing and the doors were to remain shut.

Thickened glass, rather than double glazed glass has not reassured my family regarding noise nuisance, so feel there are still issues surrounding noise leakage that need to be addressed.

I feel that if the correct conditions were put in place with the licence that this would possible help reassure my family that we will be able to enjoy our home. I would ask that Licensing remember that both mine and Bronson's properties are very old and not designed to keep noise out, therefore controlling noise pollution will make a huge difference to the quality of our lives and future well-being. In particular, I would ask that the applicant is mindful that I have 3 children, one of which has health problems.

To suggest dealing with obvious noise pollution after the event, means that me and my family have on-going stress and the need to spend weeks/months proving that we are impacted, which seems very unfair. 2 old buildings with no sound insulation will clearly be a problem, that needs addressing beforehand, rather than transferring the problem to my family.

I am aware that Mr Fogg's has since revoked the pursuit of Planning on 8c West Street, as they felt with hindsight that the premises were not going to be suitable. Therefore I would ask that you please recognise the similar implications of Bronson's and act on them before.... not after the event.

To summarise:

1. Can a self closer be placed on main door to prevent noise leakage?
2. Can CCTV be fitted outside to record any anti-social behaviour or damage?
3. In light of the close proximity could the applicants or Licensing/Planning/ Environmental Health Department do some sound tests regarding any amplified music, to ascertain the impact to residents and modify the decibel levels accordingly, so that we can be reassured we will not be impacted in Russell Street?

I understand that the applicant has good intentions and appreciate their responses, but ultimately am still concerned that we will be impacted by noise nuisance, so if the music and patrons cannot be heard in Russell Street, then this would settle any remaining concerns surrounding my families well-being. Please see the attached letters from my children, so the applicant can appreciate their concerns.

Kind regards

Joanna Potter and Brian Cooper

4a



4b

Friday 15th September

I am writing about the house for
another pub in Tarrant We have
a lot of noise and I am studying
for exams this year, so I can't
sleep at night.

Please don't allow noise from
pubs near my home as I don't
like people ~~making~~^{making} me up Please let
us sleep well

Brodie Potter

(4C)

14/04/17

I was recently diagnosed with right occipital lobe cavernous hemangioma Epilepsy, focal onset seizure with rare secondary generalisation.

I would like to explain that my mum, Joanna Potter, has moved me to the back of the house as trying to sleep on the front side was very noisy, the loud music and noise from people at weekends are still a problem and my triggers for seizures are tiredness, poor health and light sensitivity.

The new music levels and increased poor behaviours such as shouting and swearing will certainly cause me to have less sleep even with the window shut. I'm still disturbed by people screaming and am sure that this will impact on my health.

I have attached my hospital number and local Dr's details who can confirm my health problems.

Declan Potter

Hi,

(4d)

My A levels are this year and I read/study in my bedroom
I know I can only complain about the new site + Blomson's as
my Mum missed the deadline for Mr Foggs, but we are right
between both these pubs so the noise will be awful for me
and my family

I can hear music from Jack Chans and people running/shouting
in Garden Lane, which is horrible and disturbs me at night
Please do not make the noise worse by leaving these pubs open
so close to my home and bedroom window
My window doesn't keep the noise out

Meredith Pottel

15/9/17

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Naomi Stacey

From: Rebecca Hillier <[REDACTED]>
Sent: 15 October 2017 19:10
To: SW-Licensing
Subject: Premises License for Lisa Bronsons - Bronsons

Dear Sir/Madam

I would like to support the above application as I believe the premises will not contribute to any crime & disorder whatsoever.

Nor will it hinder on public safety or be a public nuisance.

I also fully believe that the premises and outside will be fully safe for any children.

Rebecca Hillier
PL19 9QS

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Tavistock College respects the work life balance of its staff and therefore a reply is not expected outside of working hours.

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Naomi Stacey

From: Jessica Hawke <[REDACTED]>
Sent: 18 October 2017 09:15
To: SW-Licensing
Subject: Representation in support for Premises License for Lisa Bronson - Bronsons

To Whom It May Concern

I am writing in support for a Premises License for Lisa Bronson in opening Bronsons. My name is Jessica Hawke and my business post code is PL19 0HD. I believe Tavistock is in need of something like this for entertainment and social purposes in between the likes of Wetherspoons and Jack Chams. The premises will not contribute to crime and disorder and will not be a hinder on public safety. I would like to support the Premises License for Lisa Bronson as I feel like it would be a sophisticated place for families to spend time because it will be safe for children.

Many thanks,
Jessica Hawke

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Naomi Stacey

From: Robert prior <[REDACTED]>
Sent: 16 October 2017 10:14
To: SW-Licensing
Subject: Representation in support of premises licence for Lisa Bronson - Bronsons

To whom it may concern.

I write with my fullest support of the application as detailed above. I understand that the planning council will have concerns relating to crime and disorder and public safety. I do not believe that such a premises would pose any additional risk to the town on these fronts. With the premises proposed I believe that it would be another enhancement for Tavistock.

With thanks and best wishes

Robert

Robert Scott Prior

MOB: [REDACTED]
SKYPE: [REDACTED]
WEB: [REDACTED]



LIBERTY TRAILS

DARTMOOR HORSEBACK ADVENTURES

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Naomi Stacey

From: John Hillier [REDACTED]
Sent: 16 October 2017 09:06
To: SW-Licensing
Subject: Representation in support of Premises License for Lisa Bronson- Bronson's

Dear Sirs

I am writing to give my support to the above application.

Lisa has explained her plans for her premises to me which I think will be a welcome addition to Tavistock because there is nothing like what it proposed in the town at present.

I am sure there are fewer licensed premises now in the town than there have been in years gone by therefore I cannot envisage the granting of a license to Lisa having any detrimental effect on the town in terms of increasing crime or disorder.

I firmly believe the type of establishment planned will add to the town's nightlife and enhance the offerings available. I cannot see there will be any detrimental effect on public safety. The plans are for a 'top end' establishment and I understand the market she is targeting will include families with children therefore I have no doubt that it will be safe for parents to take their offspring. Indeed my wife and I have two daughters and we would have no hesitation in taking them to an establishment owned by Lisa.

I fully support this application.

Yours faithfully

John Hillier
PL199QS

Sent from John's Phone.

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Naomi Stacey

From: David Rowe <[REDACTED]>
Sent: 25 September 2017 17:31
To: SW-Licensing
Subject: SUPPORT FOR APPLICATION TO CONBVERT PART OF BRYANTS INTO A BAR

Dear Licensing people

Can I please on behalf of myself and my wife, register our support for the new licence application for the property in West Street which is currently used for Bryants of Tavistock

The town is in need of a more "grown up" bar facility and I am sure that as compared to the Queens Head and Jack Chams which are in close vicinity this application will provide a much quieter and potentially hassle free in terms of noise and disruption option

We are hopeful that you will look favourably on this application and this will in turn enable the provision of a new experience into the town

Best regards

David and Valerie Rowe
Anderton Farm
Tavistock
PL19 9DU

David Rowe | Managing Director

Applied Automation (UK) Ltd
[REDACTED]

Tel: [REDACTED]

Mob: [REDACTED]

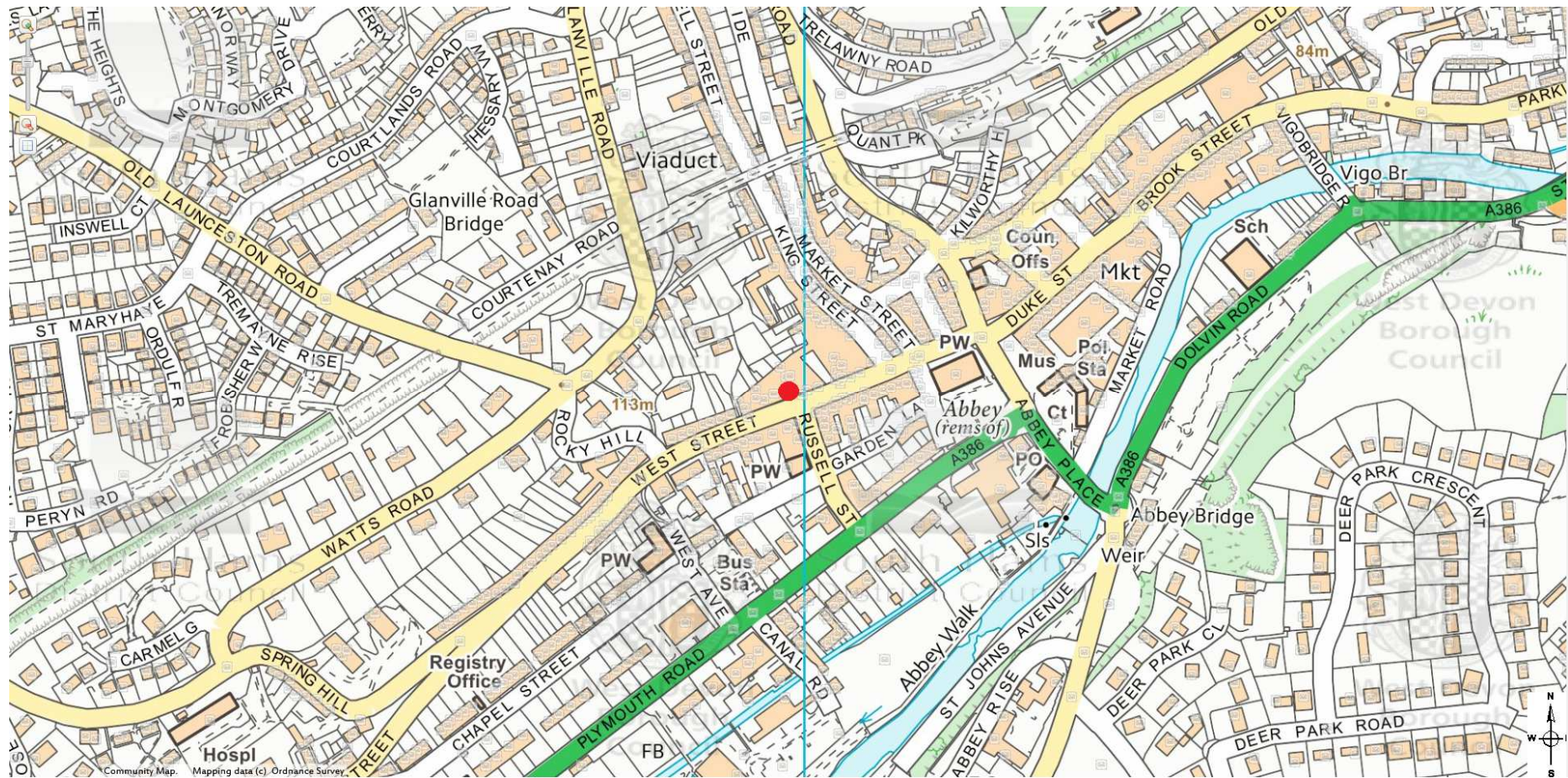


Head Office: Applied Automation (UK) Ltd, Concept House, Eastern Wood Road, Langage Industrial Estate, Plymouth, Devon PL7 5ET. Registered in England. Company Reg No. 02532117.

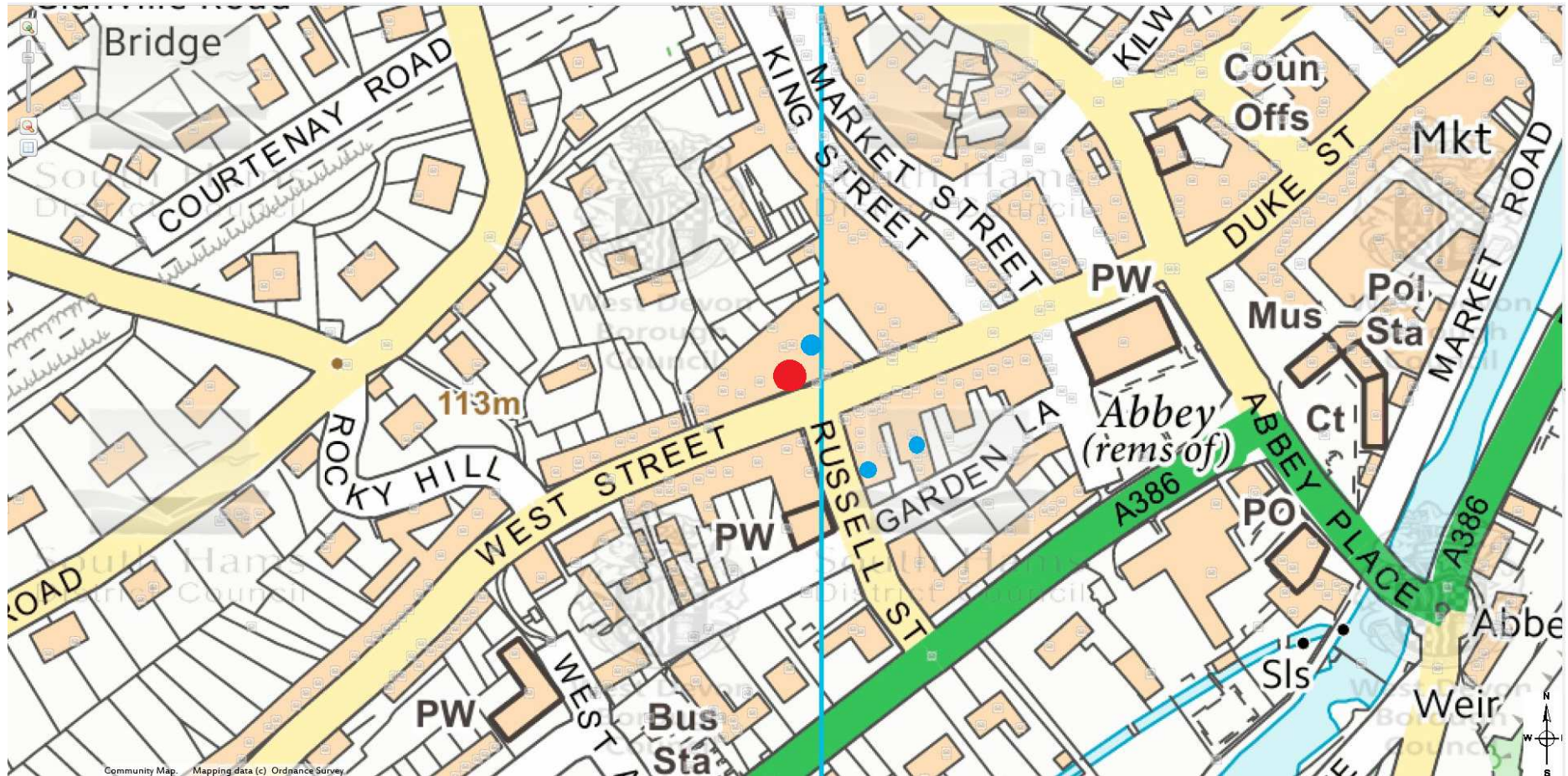
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Location Plan – Bronsons, 76 West Street, Tavistock, PL19 8AJ



● = 76 West Street



- = 76 West Street
- = Objections received

Bronsons, 76 West Street, Tavistock, PL19 8AJ
Photographs of location and nearby properties



Bronsons, 76 West Street, Tavistock, PL19 8AJ
Photographs of location and nearby properties



Bronsons, 76 West Street, Tavistock, PL19 8AJ
Photographs of location and nearby properties

View from Russell Street



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The Licensing Department, West Devon Borough Council
Kilworthy Park, Drake Road, Tavistock, PL19 0BZ.
Tel:- 01822 813600 email:- licensing@swdevon.gov.uk

SUMMARY OF KEY POINTS

These are the key points I rely on to support my *application, representation or objection* (*delete as applicable).

Application: **New Premises Licence**

By: **Ms Lisa Bronson**

of: **76 West Street, Tavistock, PL19 8AJ**

Name of premises: **Bronsons, 76 West Street, Tavistock, PL19 8AJ**

Key Points		
Which of the four licensing objectives does your <i>application, representation or objection</i> relate	(✓)	Please enter a summary of your key points in the table below. Please use an additional page if necessary
Prevention of crime & disorder	<input checked="" type="checkbox"/>	- CCTV CAMERAS INTERIOR + EXTERIOR - STAFF TRAINING
Public safety	<input checked="" type="checkbox"/>	- CHANGE FRONT WINDOWS - FIRE DOORS
Prevention of public nuisance	<input checked="" type="checkbox"/>	- SOUND PROOFING PREMISES - SELF CLOSING FRONT DOOR -
Protection of children from harm	<input checked="" type="checkbox"/>	- ALL OF THE ABOVE
Your Signature:		Your address:
Name:	LISA BRONSON	76 WEST STREET TAVISTOCK PL19 8AJ

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The Licensing Department, West Devon Borough Council
 Kilworthy Park, Drake Road, Tavistock, PL19 0BZ.
 Tel:- 01822 813600 email:- licensing@swdevon.gov.uk

SUMMARY OF KEY POINTS

These are the key points I rely on to support my *application, representation or objection* (*delete as applicable).

Application: **New Premises Licence**

By: **Ms Lisa Bronson**

of: **76 West Street, Tavistock, PL19 8AJ**

Name of premises: **Bronsons, 76 West Street, Tavistock, PL19 8AJ**

Key Points		
Which of the four licensing objectives does your <i>application, representation or objection</i> relate	(✓)	Please enter a summary of your key points in the table below. Please use an additional page if necessary
Prevention of crime & disorder	<input type="checkbox"/>	
Public safety	<input type="checkbox"/>	
Prevention of public nuisance	<input checked="" type="checkbox"/>	<p>The premises is located in West Street there are a number of residential properties in close proximity to the property which could all be impacted by licensing activities at the premises.</p> <p>The property is currently a furniture shop and is within a listed building, any alterations required to make the premises suitable for the purposes of licensing may require structural alterations. I note that the applicant has stated that they are proposing sound proofing works to the structure and glazing, having spoken to development management they state that this would be subject to listed building consent.</p> <p>As there can be no certainty that the works required to ensure licensable activities will not cause a public nuisance will be approved through the planning/listed building status I feel that any condition would be unenforceable requiring such works. As such I do not feel it is appropriate to grant this licence subject to conditions requiring a noise impact assessment and noise</p>

		<p>mitigation strategy to be submitted prior to commencement of licensable activities.</p> <p>On this basis I am objecting to the granting of a licence as I believe it is premature without knowing whether planning for such works would be granted.</p>
Protection of children from harm	<input type="checkbox"/>	
Your Signature:		Your address:
Name:	James Kershaw Senior Specialist	Environmental Health West Devon Borough Council



The Licensing Department, West Devon Borough Council
Kilworthy Park, Drake Road, Tavistock, PL19 0BZ.
Tel:- 01822 813600 email:- licensing@swdevon.gov.uk

SUMMARY OF KEY POINTS

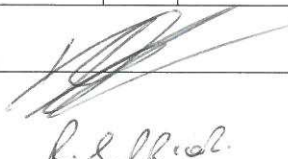
These are the key points I rely on to support my *application, representation or objection* (*delete as applicable).

Application: **New Premises Licence**

By: **Ms Lisa Bronson**

of: **76 West Street, Tavistock, PL19 8AJ**

Name of premises: **Bronsons, 76 West Street, Tavistock, PL19 8AJ**

Key Points		
Which of the four licensing objectives does your <i>application, representation or objection</i> relate	(✓)	Please enter a summary of your key points in the table below. Please use an additional page if necessary
Prevention of crime & disorder	<input checked="" type="checkbox"/>	Due to my prior knowledge of both Ms Lisa Bronson and having viewed the plans in person I do not believe the granting of this licence would pose any HSK in the categories noted here.
Public safety	<input checked="" type="checkbox"/>	
Prevention of public nuisance	<input checked="" type="checkbox"/>	
Protection of children from harm	<input checked="" type="checkbox"/>	
Your Signature:	 THE LODGE MIDDLEMOOR TAVISTOCK PL19 9DY.	
Name:		

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